

**BOARD OF HOSPITAL COMMISSIONERS
SPECIAL MEETING AGENDA
March 3, 2025**

8:00 a.m. Call to Order TEAMS MEETING

ROLES

Leader.....Don Welander, President
Recorder..... Shelly Dunnington

A. New Business

a. Resolution 2025 – 03

Next BOHC Meeting Date: March 11, 2025

RESOLUTION NO. 2025 - 03

A RESOLUTION TO ESTABLISH PROCEDURES
FOR WAIVING COMPETITIVE BIDDING REQUIREMENTS
FOR EMERGENCIES AND SOLE SOURCE PROCUREMENTS

WHEREAS, pursuant to RCW 39.04.280, the board of commissioners of Public Hospital district No. 1 of Mason County ("Mason Health 3") may waive the competitive bidding requirements if an exemption contained within RCW 39.04.280 applies to the purchase or public work; and

WHEREAS, one such exemption is for "purchases that are clearly and legitimately limited to a single source of supply"; and

WHEREAS, another exemption is for "purchases in the event of an emergency";

WHEREAS, another exception is for "public works in an event of an emergency";
and

WHEREAS, Mason Health's board of commissioners wish to establish policies for handling these situations.

NOW, THEREFORE, BE IT RESOLVED that in the case of a purchase for which there is a single source of supply, Mason Health's CEO will bring before the board of commissioners, during a regular or special meeting of the board, a request for passage of a motion declaring the purchase as a sole source procurement and authorizing the purchase. The request will include a written description of the item, the verification of a single source of supply, and the cost of item. This information will be recorded in the written minutes of the proceedings and kept in the file pertaining to the purchase of the item.

BE IT FURTHER RESOLVED as it is the desire of the commissioners of Mason Health to provide uninterrupted service to its patients to the greatest extent possible, the commissioners, during an emergency situation, may wish to waive the requirements of RCW 70.44.140 competitive bidding in order to address the emergency.

IT IS FURTHER RESOLVED that the Mason Health commissioners grant authority, by this resolution, to the CEO, or in his/her absence the acting manager, to declare an emergency when conditions indicate that the public interest or the property of Mason Health would suffer material injury or damage by the delays caused by the time-consuming restrictions on bidding. For purposes of this resolution "emergency" means unforeseen circumstances beyond the control of the District that either: (a) Present a real, immediate threat to the proper performance of essential functions of the District; or (b) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken. When an emergency has been declared pursuant to this resolution, the CEO or the acting manager shall fully report to the commissioners about the emergency action and its impact on the annual budget at the next regularly scheduled board meeting following award of a contract(s).

FURTHER, IT IS RESOLVED when an emergency has been declared under this resolution that management follow, to the fullest extent practical under the circumstances, procedures that comply with state requirements for purchasing and informal quotes, bidding and/or prudent District management.

ADOPTED this ___ day of March 2025.

PUBLIC HOSPITAL DISTRICT NO.1
OF MASON COUNTY, WASHINGTON

BY _____

ATTEST _____
CEO

Memo

To: Don Welander, Darrin Moody, Lori Brady
From: Eric Moll
cc: Rob Johnson, Shelly Dunnington
Date: 03/03/2024
Re: Waiving Competitive Bidding Requirements

The district has suffered the catastrophic failure of an electric Transfer Switch. Portions of District buildings are not able to access public electricity and are reliant solely on backup generator power. The district is unable to ensure consistent access to electricity. These circumstances present an immediate threat to the health and safety of patients who are reliant on electronic monitoring, diagnostic, and therapeutic equipment

I would like to declare an emergency, which invokes its powers pursuant to RCW 39.04.280(1)(c), and waives the public works competitive bidding requirements for the purchase and installation of a replacement Transfer Switch and corresponding work necessary to restore consistent access to public utilities and backup generator power.