

BOARD OF HOSPITAL COMMISSIONERS

December 10, 2024

Those in attendance were Hospital Commissioners Don Welander, Darrin Moody, and Gayle Weston. Also present were Eric Moll, Mason Health CEO; Mark Batty, Mason Health COO; Steve Leslie, Mason Health CFO, Melissa Strong, Mason Health CNO; Robert Johnson, Legal Counsel, Dr. Darren Cuevas, Mason Clinic, Dr. Michelle Hamilton, Mason Clinic and Shelly Dunnington, Senior Executive Assistant.

Others in attendance:

Gayle Weston called the regular meeting of the Board of Commissioners to order at 8:03 a.m.

Agenda Review and Minutes: A Budget Amendment to add a 1.0 FTE Physical Therapist was added.

It was moved, seconded, and voted to approve the November 26, 2024 minutes as presented.

Commissioners' Committee Report & Calendar

Darrin Moody attended the BOHC Meeting on November 26, 2024, and met w/ Eric Moll 1:1 on December 9, 2024.

Gayle Weston attended the BOHC Meeting on November 26, 2024, D/I overview w/Mark Batty December 6, 2024, and met w/ Eric Moll 1:1 on December 9, 2024.

Don Welander attended the BOHC Meeting on November 26, 2024, and met w/ Eric Moll 1:1 on December 9, 2024.

Public Comments: None

Consent Agenda:

It was moved, seconded, and voted to approve the December 10, 2024 the consent agenda as presented.

Legal Counsel – No report

CEO's Report –

Eric Moll reported plans to attend WSHA Public Policy and Board meetings on December 11–12, 2024. Key discussion topics will include denials and transparency.

Monthly Reports – None

Old Business –

- a. ISO Bridge Report – Nicole Eddins presented the DNV 2024 – ISO results.
- b. CMS Star Update – Nicole Eddins presented CMS Strat Rating Update.

New Business –

a. 2024 3rd Quarter Strategic Initiative Update:

- **Hospital Quality Indicators:** Performance was 2.11% below the target.
- **Cardiology Service:** 518 visits achieved; initiative on track to meet the annual target.

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New Business (continued)

- **Cancer Care Screening:** Currently at 46% (below target). Progress is ongoing in breast, cervical, and colon cancer screenings. Eric Moll to meet with key stakeholders regarding mammography scheduling.
- **Inpatient/OBS Overall:** At 77.78th percentile, below the performance target. Recommendation to extend PRC partnership.
- **Clinic Patient Satisfaction (Overall):** Performance target met at the 60th percentile.
- **Referral Fulfillment:** Currently below the target of 30 business days. New system implementation expected shortly.
- **Primary Care Team Model:** Provider turnover remains low, benefiting both providers and patients.
- **AI-Assisted Documentation:** Live with a group of seven providers in primary care; specialty models are under development.
- **Operating Margin:** Operating margin reported at 3.6%.

Strategic Dashboard Highlights:

- **Sustainability & Recycling Efforts:** Progress made, but targets were not fully met.
- **Business Continuity:** Engagement at 85% completion.
- **Health Science Academy:** Three scholarships awarded; retention rate at 50% (non-clinical).
- **Healthy Food Environment:** Contract with Blue Zones ending; continued collaboration with local vendors.
- **Annual Compliance Plan:** Cybersecurity training at 95% completion.
- **Ethics Review of Vendors:** 100% completion.
- **Cybersecurity Plan:** Ongoing updates.

b. Election of Officers -

It was moved, seconded and voted to approve Don Welander, President of the Board

It was moved, seconded and voted to approve Darrin Moody, Secretary

c. Budget Amendment - Steve Leslie recommended increasing the 2025 operating budget \$165,965 for adjustments to clinic medical assistant (MA) wage rates.

It was moved, seconded and voted to approve an increase to the 2025 operating budget \$165,965 for adjustments to clinic medical assistant (MA) wage rates.

d. Budget Amendment – Mark Batty recommended to increase 2025 operating budget in the amount of \$25,765 in benefits to convert a PRN Lab Assistant position to a full time 1.0 position.

It was moved, seconded and voted to approve an increase to the 2025 operating budget in amount \$25,765 in benefits to convert a PRN Lab Assistant position to a full time 1.0 position.

e. Budget Amendment – Mel Strong requested Capital expense approval for the purchase of a total of 6 AvaSure Telemonitoring equipment in the amount of \$194,914.50. Some continued research is happening.

It was moved, seconded and voted to approve Capital Expense approval for the purchase of total of 6 AvaSure Telemonitoring equipment in the amount \$194,914.50.

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New Business (continued)

- f. Budget Amendment – Mel Strong requests an increase to cost center 7230 in the amount of \$20,328.00 annually for Salaries and Wages to increase .8 FTE to 1 FTE. The 2024 impact will be \$1,694.00.

It was moved, seconded and voted to approve to increase cost center 7230 in the amount of \$20,328.00 annually for Salaries and Wage increase .8 FTE to 1 FTE. The 2024 impact of \$1,694.00.

- g. Budget Amendment – Steve Leslie recommends increasing the 2025 operating budget \$86,361 for adjustments to exempt salary rates.

It was moved, seconded and voted to approve to increase 2025 operating budget in the amount \$86,361 for adjustments to exempt staff salary rates.

- h. Budget Amendment - Mark Batty recommended increasing to the 2025 operating budget in the amount of \$180,203 in salary and benefits to add a 1.0 FTE Physical Therapist to the Rehabilitation Services staff.

It was moved, seconded and voted to approve to increase to the 2025 operating budget in the amount of \$180,203 in salary and benefits to add a 1.0 FTE Physical Therapist to the Rehabilitation Services staff.

Administration Roundtable

Steve Leslie shared Revenue Cycle will remain a key focus for 2025.

Mel Strong reported high interest in the ICU Supervisor position and discussed ED Transfer protocols.

Mel Strong shared Pay by minute and attendance tracking.

Dr. Cuevas provided an update on IV fluids, and we have resumed elective surgeries.

Mark Batty announced Corrina Mounts as the new Primary Care Manager.

Adjourned at 11:25 a.m.

PUBLIC HOSPITAL DISTRICT NO. 1
OF MASON COUNTY, WASHINGTON

BY: _____

Attest: _____
