

BOARD OF HOSPITAL COMMISSIONERS

January 14, 2025

Those in attendance were Hospital Commissioners Don Welander, and Darrin Moody. Also present were Eric Moll, Mason Health CEO; Steve Leslie, Mason Health CFO, Melissa Strong, Mason Health CNO; Robert Johnson, Legal Counsel, Dr. Michelle Hamilton, Mason Clinic, and Shelly Dunnington, Senior Executive Assistant.

Others in attendance:

Don Welander called the regular meeting of the Board of Commissioners to order at 8:03 a.m.

Agenda Review and Minutes: The agenda was reviewed, and the resignation of Gayle Weston was added.

It was moved, seconded, and voted to approve December 10, 2024 and December 24, 2024 minutes as presented.

Commissioners' Committee Report & Calendar

Darrin Moody attended BOHC on December 10, 2024; attended Construction Meeting on December 16, 2024, County Commissioner Shutty going away on December 17, 2024 the BOHC Meeting on December 24, 2024, met w/ Eric Moll on January 7, 2025 and met w/ Eric Moll 1:1 on January 13, 2025.

Don Welander attended BOHC on December 10, 2024, Employee Holiday Gathering on December 12, 2024, Provider Holiday Gathering on December 13, 2024, QIC meeting on December 17, 2024, the BOHC Meeting on December 24, 2024, met w/ Eric Moll on January 7, 2025, met w/ Eric Moll on January 9, 2025 and met w/ Eric Moll 1:1 on January 13, 2025.

Public Comments: None

Consent Agenda:

It was moved, seconded, and voted to approve the January 14, 2025 the consent agenda as presented.

Legal Counsel –

Rob Johnson announced the resignation of Gayle Weston.

The Board accepted the resignation of Gayle Weston.

It was moved, seconded and voted to approve Gayle Weston's resignation.

The Board nominated Lori Brady to fill Gayle Weston's vacancy.

It was moved, seconded and voted to approve to start the process to fill the vacancy with Lori Brady.

CEO's Report –

Updates Provided by Eric Moll:

- Jule Knox has accepted the position of Mason Matters Executive Director.
- Winfried Danke provided support for three weeks before his planned trip before starting as COO on January 27, 2025
- Legislative updates indicate potential budget cuts and new staffing-related bills.

Monthly Reports – None

Old Business – None

New Business –

- a. Budget Amendment – Recommendation to increase Quality department operating expense by \$13,600 to partner with Comagine to help with CMS Star Rating.
It was moved, seconded and voted to approve to increase Quality operating expense by \$13,600 to partner with Comagine.
- b. Budget Amendment – Recommendation to increase the 2025 Administrative cost center by \$35,000 for tuition due.
It was moved, seconded and voted to increase the 2025 Administrative cost center by \$35,000 for tuition due.
- c. Resolution 2025 – 01- Changes authorized Winfried Danke to be an authorized signer to sign on District financial accounts replacing Mark Batty.
It was moved, seconded and voted to approve Resolution 2025 – 01.
- d. ZGF PWO – 007 – Authorize Architect to provide design, documentation and construction administration on eye clinic, as well as reimbursement for 30-day electrical metering by Thompson Electrical of the existing facility to inform required load calculations per WA State L&I in the amount of \$34,989.00.
It was moved, seconded and voted to approve ZGF PWO – 007 in the amount of \$34,989.00.
- e. ZGF PWO – 008 – Authorized ZGF to do a 2025 Master Plan update by revisiting the 2023 Mason Health Master Plan and provide targeted updates to specific departments. The cost is for architecture (ZGF) and structural/Civil/MEP (allowance) in the amount of \$88,900.00.
It was moved, seconded and voted to approve ZGF PWO -008 in the amount of \$88,900.00.
- f. OAC Service Directive #03 2025 Master Planning Management – Authorize OAC Service Directive – OAC project #R15-230296.03 in the amount of \$84,670.00.
It was moved, seconded and voted to approve authorization for CEO to sign OAC Service Directive #3 in the amount of \$84,670.00.

Administration Roundtable

Mel Strong provided an update on the ongoing negotiations with the unions.

Mel Strong is currently interviewing for the Assistant Chief Nursing position.

Mel Strong gave a brief update on the Pay-by-Minute initiative.

Mel Strong shared that the hospital staffing committee has developed a new staffing attestation form. This form must be completed if you miss lunch or break.

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Administration Roundtable (continued)

Dr. Hamilton reported that approximately 10 providers are participating in the A.I. dictation pilot program. Feedback from the pilot group has been very positive, highlighting its usefulness.

The Population Health Steering Committee is undergoing a revamp this year to adopt a more data-driven approach.

Steve Leslie shared that the Revenue Cycle team is actively working on inpatient Method 2 claims.

Adjourned at 9:06 a.m.

PUBLIC HOSPITAL DISTRICT NO. 1
OF MASON COUNTY, WASHINGTON

BY: _____

Attest: _____
