

## BOARD OF HOSPITAL COMMISSIONERS

January 28, 2025

Those in attendance were Hospital Commissioners Don Welander, and Darrin Moody. Also present were Eric Moll, Mason Health CEO; Steve Leslie, Mason Health CFO, Winfried Danke, COO, Melissa Strong, Mason Health CNO; Robert Johnson, Legal Counsel, Dr. Darren Cuevas Mason Clinic, and Shelly Dunnington, Senior Executive Assistant. (Virtual Meeting)

Others in attendance: Lori Brady, community member

Don Welander called the regular meeting of the Board of Commissioners to order at 8:03 a.m.

**Agenda Review and Minutes:** The agenda and minutes were approved with the amendment to the minutes removing an extra 2.

**It was moved, seconded, and voted to approve January 14, 2025 minutes as presented.**

### **Commissioners' Committee Report & Calendar**

Darrin Moody attended BOHC on January 14, 2025; and met w/ Eric Moll 1:1 on January 27, 2025.

Don Welander attended BOHC on January 14, 2025, DECA Judging on January 15, 2025, Chamber Gala on January 17, 2025, QIC meeting on January 21, 2025, Auditors exit conference on January 24, 2025, and met Eric Moll 1:1 on January 27, 2025.

**Public Comments: None**

### **Consent Agenda:**

**It was moved, seconded, and voted to approve January 28, 2025 the consent agenda as presented.**

**Legal Counsel – None**

### **CEO's Report –**

Eric provided the following updates:

- WSHA is doing their homework to see what will be coming down from DC
- Emily Randall attended a meeting at the Civic Center. Katie Crabtree will be running the local office.
- Transition: Welcome back Winfried Danke and look forward to the COO transition.
- Strategic Plan: We have moved 2025 Strategic Plan/Initiatives presentation on March 11, 2025. We will present the final 2024 Strategic Plan 4<sup>th</sup> Quarter debriefs on February 11, 2025.

There was a motion to cancel the February 25, 2025, meeting due to the commissioners will be at an educational conference.

**It was moved, seconded and voted to approve the cancellation of the February 25, 2025 board of hospital commissioner meeting.**

**Monthly Reports –**

- a. CFO Board Presentation – Steve Leslie presented the CFO Board presentation December 2024. We are back at 100% with no restriction on the IV fluid. Is there any backlog for surgeries? Mel Strong shared she doesn't believe so as OOA brought their own fluid for surgeries. The providers collaborated with each other to be able to get their surgeries completed. Steve went over the Revenue Cycle Transformation. At the end of February, we should see a decrease in the days of AR and it should be sustainable.

**Old Business – None**

**New Business –**

- a. OAC – Master Agreement Amendment- Brent Wilcox presented Master Agreement Amendment and Exhibit A. This agreement will supersede PWO 3 and bring down the rates.  
**It was moved, seconded and voted to approve Master Agreement Amendment and Exhibit A OAC Scope of Services and Fee.**
- b. OAC – Service Directive Change Order – Brent Wilcox presented Service Directive Change Order No. 002.  
**I was moved, seconded and voted to approve Service Directive Change Order No. 2, which is adding \$618,856.00 to the project.**
- c. 2025/26 Construction Timeline - Patrick O'Neil presented the 2025/26 Construction Timeline.
- d. Budget Amendment - Mel Strong recommended an increase to the Nursing Administration purchased services of \$43,529.64 for a Philips monitoring equipment service agreement.  
**It was moved, seconded and voted to approve \$43,529.64 for a Philips monitoring equipment service agreement.**
- e. Budget Amendment – Mel Strong recommends an increase to the Nursing Administration purchased services budget of \$86,000 annually for Telemonitoring services provided by Summit Pacific Medical Center utilizing AvaSure technology.  
**It was moved second and voted to approve \$86,000 annually for Telemonitoring Services to cover the cost of remote monitoring.**
- f. Budget Amendment - Steve Leslie recommends an increase in the Capital Budget in the amount of \$124,545.00 for Omnicell Server & XTE Microsoft update, which without it could cause vulnerability.  
**It was moved, seconded and voted to approve \$124,545.00 to purchase an Omnicell Server and XTE Microsoft update.**

**Administration Roundtable**

Mel Strong reported that negotiations are currently underway for two union contracts.

Department Leaders are prioritizing staff training initiatives.

**Administration Roundtable (continue)**

The CAH report is in the process of being updated.

Mel Strong is conducting interviews for the Assistant Chief Nursing Officer position.

Regarding the flu vaccine policy, employees must either receive the vaccine or formally decline it. Failure to do so will result in removal from the schedule.

Dr. Cuevas emphasized that flu season is here, and cases are rising. He reminded everyone to practice good hygiene by washing hands frequently and wearing a mask if individuals around them are coughing.

Steve Leslie announced that Ruth Vierela will be retiring on May 2, 2025.

Winfried Danke expressed appreciation for the partnership on referral management. The system will go live on January 29, 2025.

Adjourned at

PUBLIC HOSPITAL DISTRICT NO. 1  
OF MASON COUNTY, WASHINGTON

BY: \_\_\_\_\_

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Attest: \_\_\_\_\_

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